

LT NFCP Exec Com Meeting 11/20/14

Agenda and Action Items

- Review of Roster and Roles document (attached)
 - o Alternates get SC emails.
 - o Damon talk to Gary re expanding designation sub com
 - o Andrea talk to Mark Cantrell re joining a Team
 - o Ask Bart Carter or Larry Everett to contact Watershed Asssoc. of Tellico Res and scope interest. (Peggy? Andrea?)
- Ask Shannon re wording to overview doc re designation (Damon)
- Charge for Conservation Team Leaders (Project rankings attached in doc for each team leader)
 - o *From November SC Meeting:* Each leader (including Designation) assembles work teams – please meet by Jan 31. Please review chart of projects that were voted on in Knoxville, expand if needed (consider as starting point but not locked in). Choose one or two and develop goal, workplan, and needed resources.
 - o *Share worksheet from Cowee school re goal setting.*
- Role/Expectations of the ExCom
 - o Coordinate working groups (timelines, development, status)
 - o Filter issues that go out to the larger SC
 - o Respond to timely requests/opportunities
 - o Facilitate participation and best use of steering committee time
 - o Set agendas
 - o Keep work moving between meetings
- Brief discussion of Partners/Steering Committee vs Friends roles and involvement (for lack of better term)
- Brief discussion of grant updates/role of support organizations
 - o Invite Fred to participate in ExCom as Development Liaison (Damon)
- Agenda and goals for next Steering Committee call and interim work
 - o Send notes from AVL meeting soon (Damon –with review)
 - o Report from ExCom (Damon)
 - o Feb 5th GSMNP?
 - o Report from Conservation Teams – discussion of each, especially discussion of resource needs. (Andrea)
 - o Report on Designation Plans - Damon to reach out to Gary re getting that going. (Gary)
 - o Review of website, logo, letterhead, doc sharing (Damon)
 - o Break out groups share orgs available resources (\$ and in-kind) and needs. (Erin)
 - o Optional field trip (Andrea to ask Matt Kulp)
 - o Invite to dinner after

- Discussion of designation event planning
 - o Two smaller events surrounding fish release/kid/camera friendly events that are already in the works
 - o Send notice packet to decision makers – welcoming questions but not soliciting feedback
 - o Steering Committee members need to approve letter/outreach content (drafted by Dec 1, sent by early Jan?)