

Little Tennessee NFCP: 2016 Team Goals (as of 5/2016)

Outreach and Education

Chair: Jason Meador

Immediate objectives

1. NFCA video. Duke grant, get funds lined up to pay FI this spring. Liaison (match time) for NFCA and FI while they are filming.
2. Develop subgroups for the following topics:
 - Snorkel gear sharing program
 - Fish migration events
 - Signage
 - Video
 - Adult education program
 - Shade Your Stream
3. Edit Education and Outreach goals and objectives in strategic plan (completed 1/2015)
4. Coordinate with Fundraising Team

End-of-year objective

Develop source sharing program (snorkeling, fish in classrooms, kids in creek, etc.)

Fundraising

Chair: Fred Harris

1. Submit full Duke Energy Resources Grant application.
Status: completed in January, grant not received. Submitted revised Letter of Interest, which was accepted, in April.
2. Submit Fisheries Conservation Foundation funding application
Status: submitted and received \$8,000 for NCFP logistical support and travel for NC Wildlife Federation staff
3. Get input from the work teams on funding needs.
4. Compile list of grants and granting sources that other partners are using that could affect LTR work.
5. Develop and prioritize a list of potential funding sources and prioritize these with regards to funding potential. Develop a relationships with high priority sources.

Assessment & Implementation

Assessment Chairs: Erin McCombs and Janet Mizzi

Implementation Chairs: Shannon O'Quinn and Andrea Leslie

At a joint February 11, 2016 meeting the groups decided to work together for the time-being. Joint goals are:

1. Review the assessment team’s document of known data sources, identify gaps and plan to fill
2. Determine ranks and weights of factors in the prioritization of barriers in the watershed (completed 2/11/2016)
3. Determine overall assessment and implementation approach. Develop strategy with the help of an on-line mapping tool if Duke Water Resources grant is acquired.
4. Identify “low hanging fruit” implementation projects and begin developing a strategy for implementation
5. Work with Education & Outreach Team on riparian buffer implementation strategy. Education & Outreach Team should be leads on Shade Your Stream. Implementation team should be lead on getting riparian buffers implemented on priority reaches.

Communication

Chair: Gary Peeples

1. Organize executive committee meetings

Action item	Due date
Determine frequency of executive committee meetings (2015 were second Monday of each month)	January
Post meeting schedule on website	January
Reserve conference call line for all exec com calls	January
Reserve meeting space	January
Announce meeting frequency to executive committee along with conference call details and meeting location	January
Two weeks before each conference call: <ul style="list-style-type: none"> • Send out meeting reminder • Send out call-in information • Send out directions to meeting • Solicit input for agenda 	On going
One week before each meeting: <ul style="list-style-type: none"> • Distribute agenda • Send out call-in information • Send out directions to meeting 	On going
Send out email reminder day before each meeting	On going

2. Organize steering committee meetings

Action item	Due date
Determine frequency of steering committee meetings (2015 had two)	January
Determine locations of steering committee meetings (try for one on Qualla)	January
Reserve meeting space	January/July
Reserve conference call line	January
Announce meeting dates	January/July
One month before steering committee meeting: <ul style="list-style-type: none"> Send out email reminder Distribute directions to site Distribute call-in information Solicit input for agenda 	TBD
Two weeks before steering committee meeting: <ul style="list-style-type: none"> Send out email reminder Distribute directions to site Distribute call-in information Distribute agenda 	TBD
One week before each meeting: <ul style="list-style-type: none"> Send out reminder Send out call-in information Send out directions to meeting 	TBD
Send out email reminder day before each meeting	TBD

3. Maintain website

Action item	Due date
Identify types of content	January
Identify contributors for content	March
Monthly solicit content	Monthly
Establish links to partnership members pages	January
Post previous plans to website	March
Post meeting notes to website	Ongoing

4. Organize stakeholder event

Action item	Due date
Identify pre-planned event for piggybacking	
Identify format for stakeholder portion	
Identify participants for stakeholder portion	
Identify invitees for stakeholder portion	
Identify role for stakeholders	
Identify and meet materials needs	
Identify and meet food needs	

5. Develop canned materials

Action item	Due date
Finalize fish list	
Develop partnership PowerPoint	
Uploaded to website: <ul style="list-style-type: none">• Fish list• Partnership fact sheet• Biological importance of the basin fact sheet• Economic benefit of conserved streams fact sheet• PowerPoint	
Develop partnership talking points	
Develop YouTube video about partnership	
Distribute all materials to steering committee members	