

Functions and Partnership Structure

Executive Committee Functions...

Chair – Damon Hearne

- Communicate with team leaders
- Convene meetings
- Partnership communication (shared)
- Agendas (shared)
 - Website updates
 - Check in on communication

Vice Chairs – Peggy (TN), Andrea Leslie (NC)

- Meeting notes for Executive Committee (Andrea)
 - Create google doc with action items recorded during call
- Partnership communication (shared)
- Agendas (LEAD)
 - Website updates
 - Check in on communication

Conservation Team Leaders

- Communication with teams

Communications Chair – Gary Peoples

- Assemble Communications Committee
 - Develop outreach materials with Outreach & Education Team
- Communicate with Steering Committee
- Meeting notes for Steering Committee
- Communications coordinator
 - Lead on partnership communications
 - Create schedule to update teams
 - Develop communications plan
 - Send updates within the partnership, write internal newsletter.
- Website
 - Maintain, update, monitor
 - Coordinate content from others + content creation
 - Include social networking component + connect with other groups that are already active on social media

Fundraising Chair

- Assemble Fundraising Committee
- Lead for fundraising

Partnership Structure

